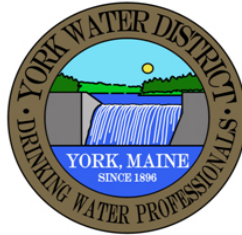


Trustees

Richard E. Boston, President
Russell A. Peterson, Treasurer
Stephen C. Rendall Jr., Clerk
Karen Arsenault, Trustee
Richard Leigh, Trustee



Administration

Donald D. Neumann Jr., Superintendent
Gary E. Stevens, Asst. Superintendent
Patrick M. Desrosiers, Financial Manager
Ryan Lynch, Treatment Plant Manager

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York, Maine 03909
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The monthly York Water District Board of Trustees meeting was held at 2:00 PM on Wednesday, February 17, 2021 through remote conferencing as approved by the Maine Public Utilities Commission.

President, Richard Boston called the Meeting to order at 2:00 PM. Others present were Treasurer – Russell Peterson, Clerk – Stephen Rendall, Trustee – Richard Leigh and Trustee – Karen Arsenault. Staff present was Superintendent – Donald Neumann, Asst Superintendent – Gary Stevens, Financial Manager – Patrick Desrosiers, Treatment Plant Manager – Ryan Lynch and Financial Asst. – Shelley Kimball.

On a motion made by Trustee Arsenault and duly seconded by Trustee Rendall, it was voted unanimously to accept the Minutes of December 16, 2020 Board Meeting.

On a motion made by Trustee Peterson and duly seconded by Trustee Arsenault, it was voted unanimously to accept the Minutes of January 20, 2021 Board Meeting.

Trustee Arsenault had a question on the check register, a check written for the Town of York for \$5,250. Don explained that this is an annual cost to the Town of York for the ESRI Licensing that we partner with the Town and York Sewer District.

Trustee Rendall asked if the vehicle purchase was a 2021 purchase or carryover from 2020. This vehicle was budgeted & ordered in 2020 and has finally been delivered.

The Financial Manager presented the Board with the Income and Budget reports for January. Revenue for January was over budget. Expenses are under budget for January. Noted expenses less than budget was attributed to one less pay period in January, overtime was less than expected, and no part-time help was hired during winter break.

The District has met the recommended reserve of 1.2MIL.

Trustee Boston asked why there was a jump in the insurance. Patrick will investigate this and get back to the Board. Trustee Peterson asked about contracted services, Patrick explained that he budgets per quarter not by month so one bill could come in February, but the cost is spread over the quarter.

Trustee Peterson asked if we go out to bid for petroleum. Don explained that every April, Noah our Lead Treatment Plant Operator completes a competitive bidding process for propane, #2 heating fuel and diesel. Participants include York Sewer District, South Berwick Water District, Kittery Water District and the Town of York.

Public Comment
Janet Drew

Superintendents Update: The auditors will be here March 1st-4th for the full audit. They like to meet with either the Treasurer or President. Don will send out an email with proposed dates and times that work to schedule the meeting by zoom.

April 8th @ 5:00PM is the Annual Southern Maine Water Regional Council Meeting. The meeting will be held by zoom. 5:00PM is the meet and greet, the actual meeting will start at 6:00PM. An agenda will be sent a week or so prior to the meeting date.

There is a 13-acre parcel of land at 101 Middle Pond Road owned by the TOY and they have it listed as a parcel to dispose of. A couple of years ago we reached out to the Town Manger to see if we could acquire this land as it's in our watershed. The Town Manager has stated if complete the legal work, the Town would gift the parcel to us as long as we allow limited public use and include a reversion clause in case YWD had no use for the parcel, it would go back to Town ownership. Trustee Peterson does not want to spend funds on the legal if TOY is not interested. Trustee Arsenault asked if the parcel needed to be on the Town warrant. Don did not think so as there is no value. Trustee Rendall asked how the TOY acquired the property. It was taken for back taxes. Axholme main replacement will start on April 5th, inventory has been ordered. 1000 US Route One (Lobster Barn Parcel) we are working with the owner on a bid opening, Tuesday 23rd to lay 880 ft of 16" pipe from Whippoorwill North. Our sub-committee and the York Heights Group is still working on the RFP to contract a consultant. The District still has some employees working on a rotating remote work schedule. The District has had a few close calls recently. There is no expected date to open to the public yet. Trustee Arsenault asked about the vaccine, no update still looks like it may be late May or later.

Trustee Peterson asked why the new connector road was still closed. Don explained he had heard it had something to do with a backorder on the traffic light poles. Trustee Boston asked if Don had seen the road condition at the Nubble area. Don stated he had not, but that Nubble Road phase II will start in September, even that will only get the Dover Bluff which would not help the condition beyond that point. Don is hosting a meeting with our Engineer, Public Works and YSD. He wants to see if he can have the Town commit to designing a road replacement at least to Sohier Park. If so we will have our engineer design our water main replacement the same distance.

President Boston adjourned the meeting at 2:40 PM.

Respectfully Submitted,

Stephen Rendall
Clerk
York Water District