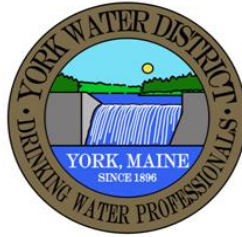


Trustees

Richard E. Boston, President
Russell A. Peterson, Treasurer
Stephen C. Rendall Jr., Clerk
Karen Arsenault, Trustee
Richard Leigh, Trustee



Administration

Donald D. Neumann Jr., Superintendent
Gary E. Stevens, Asst. Superintendent
Patrick M. Desrosiers, Financial Manager
Ryan Lynch, Treatment Plant Manager

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The monthly York Water District Board of Trustees meeting was held at 2:00 PM on Wednesday, March 17, 2021 through remote conferencing as approved by the Maine Public Utilities Commission.

President, Richard Boston called the meeting to order at 2:00 PM. Other's present were Treasurer – Russell Peterson, Clerk – Stephen Rendall, Trustee – Richard Leigh and Trustee – Karen Arsenault. Staff present was Superintendent – Donald Neumann, Asst Superintendent – Gary Stevens, Financial Manager – Patrick Desrosiers, Treatment Plant Manager – Ryan Lynch and Financial Asst. – Shelley Kimball.

On a motion made by Trustee Peterson and duly seconded by Trustee Arsenault, it was voted unanimously to accept the Minutes of February 17, 2021 Board Meeting.

The Financial Manager presented the Board with the Income and Budget reports for February and year-to-date revenue for February that was slightly over budget. Expenses for February are under budget. Year-to-date Revenue is over budget and Expenses are under budget.

Trustee Peterson asked about the variance for Non-operating. Patrick will research this but explained this is revenue from the tower income and so could be a timing item.

Patrick let the Board know our audit went well, our auditor said there was no major comments. Trustee Peterson met with the auditor virtually while they were here. Meeting went well. The only thing Trustee Peterson was uncertain about was the long-term planning for water supply. Don mentioned there is a chapter in the master plan that addresses this and will make sure to forward this to Trustee Peterson. He also reminded the Board the Town is updating the comp plan. As a Capital budget item, Don is working with Wright Pierce to address the Utility Chapter of the comp plan. He wants to make sure we have a clear picture regarding the status of our supply and demand, especially as it ties to the town's growth.

Public Comment

Janet Drew
Christine Gsottschneider

Superintendents Update:

- The Town is rewriting their Comp Plan, we have \$30,000 in the 2021 Budget so that our Engineer @ Wright Pierce can work with the Town consultant on the Utility Chapter. Any changes would be inserted into our Master Plan.
- We have until March 31, 2021 to apply for a Capacity Development Grant through the Drinking Water Program. Potential grant is \$10,000-\$15,000. If we receive the grant it goes towards the \$30,000 budgeted.
- The Auditors will be here for the June Annual Meeting to present the Financial Reports to the Board.
- The crew started the annual flushing program this week. They ran into a problem with valves at the Whippoorwill pump station, so we have scheduled a shut down for Thursday to make the repair. This pump station is scheduled for a complete rehab in the fall. It takes about 3-4 weeks to complete

flushing the main lines. The crew continues to flush the dead ends (lines that do not loop together), this is all done for water quality.

- We have a 900ft main extension off the Connector Road consisting of 12 units. This is a joint project with the YSD, we have contracted with Wright Pierce to share an inspector for quality control.
- 1000 US Route 1 Main Extension starts on Monday we will be using the same inspector from the Connector Rd. job.
The cost of the inspector goes to the developer as this is part of the inspection time put on the estimates.
- Crews are getting temporary lines together for the Axholme Rd main replacement starting on April 5th. This effort consists of welding pipe, flushing the lines, hooking houses up to temporary lines for domestic use.
- Chases Pond is full, the daily demand is up from last year. The plant is putting out about ¾ MIL a day. Overall, in good shape. Part of the increase is due to the annual flushing program.
- The sketch plan review for the Mt. A Parking and Planning Project went to the Planning Board. This was an opportunity to get some feed-back so our consultant can take the information and help with the final plans. Don will schedule a subcommittee meeting soon to update the members on the status.
- A virtual joint meeting has been scheduled with KWD Trustees on March 30th @ 9:00 am. This will also be a meet and greet as KWD has new Board members. The meeting is to discuss the current MOU Contract that expires in June 2021.
- April 8th @ 5:00PM is the Annual Southern Maine Water Regional Council Meeting. Agenda will be posted soon.
- Don and Gary are working on demolishing 210 Mountain Rd garage apartments that is in disrepair. Property was bought back in 2007 with deed restrictions that if any soil is disturbed, we need a DEP review and permission. They are working with a consultant for a proposal. The idea is to design a metal building to use for dry storage for off season equipment. They hope to add this request to the 2022 Capital Budget.
- March 24th the Town is hosting a Sea Level Rise meeting and they have invited the utilities.
- PLC replacement at the Treatment Plant is complete.
- Projects in plan review: York Housing should be starting over the summer; Workforce Housing plans near Hannaford are being finalized. Don has heard the Davis Property project consisting of 120 lots may advance as well.
- The Districts unaccountable water for the past year is 8.8%. This shows the district has a tight system and the aggressive main replacement in the masterplan has paid off.
- Public Works provided with Don their proposed 5-year paving plan (they provided 4 options). This is going to the selectmen on March 22 for approval. Don has asked YDPW for several years to meet with the Utilities well before the list goes to the Selectmen for approval (not a week). This little extra effort would help the District work to replace water mains identified in our master plan if we can coordinate with the paving plan. There is a substantial savings to the District if we can replace a water main at the same time.

Trustee Rendall asked Don taking the water supply out of the equation what are your other concerns about responding to an increase in demand. Are you worried about the temporary impact on staff and head count or ability of the current size to respond to an addition 300± units?

Don said the demand is his biggest concern. We do have the connection to KKW and hopefully in time KWD will be compatible. Don also wants to make sure as the town grows the District does as well to make sure staff is cross trained and continue giving great service. Rates also will need to be looked at as right now our rates are on a declining block meaning the more you use the less you pay, possible restructuring the rates so the more you use the more you pay, and this then brings in additional conservation of water to that needs to be addressed in our next rate case.

Trustee Boston asked who the highest water users are: Stonewall, York Hospital, Caincrest and the Anchorage. Don explained that Caincrest has an antiquated system and has lots of leaks. The District has worked with them over the years, suggesting solutions with no outcome.

Karen informed the Board she was asked to serve on the Climate Action Plan subcommittee. A committee of 13 members.

Trustee Peterson asked how the vaccinations were coming along. Don said the District is 14.2% vaccinated and has encouraged all employees to pre-register in advance of their eligibility date.

The District is back to full staff and wearing masks through the day. Looking at maybe reopening to the public in a month or so with new social distancing procedures in place.

Trustee Rendall mentioned the York Heights Subcommittee are ready to solicit consultants for the AT&T antenna project. Thanked all the partners involved.

Trustee Peterson asked what the time frame was for the Town to start the Mt. A Parking & Planning Project. Once the sketch review is finalized and submitted to the Selectmen then DEP permit applications can be submitted, and the Town can bond the money. The Town has 3 years to complete the project. There is more design work that needs to be completed.

President Boston adjourned the meeting at 2:48 PM.

Respectfully Submitted,

Stephen Rendall
Clerk
York Water District