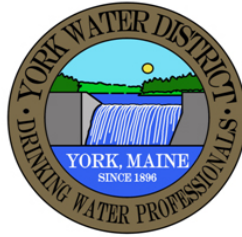


### **Trustees**

Richard E. Boston, President  
Russell A. Peterson, Treasurer  
Stephen C. Rendall Jr., Clerk  
Karen Arsenault, Trustee  
Richard Leigh, Trustee



### **Administration**

Donald D. Neumann Jr., Superintendent  
Gary E. Stevens, Asst. Superintendent  
Patrick M. Desrosiers, Financial Manager  
Ryan Lynch, Treatment Plant Manager

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York, Maine 03909  
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[www.yorkwaterdistrict.org](http://www.yorkwaterdistrict.org)

A meeting of the Board of Trustees of the York Water District was held at 2:00 pm on Wednesday, August 19, 2020 through remote conferencing as recently approved by the Maine Public Utilities Commission.

President, Richard Boston called the Meeting to order at 2:00 PM. Others present were Treasurer – Richard Leigh, Clerk – Karen Arsenault, Trustee – Stephen Rendall and Trustee – Russell A. Peterson. Staff present was Superintendent – Donald Neumann, Asst Superintendent – Gary Stevens, Financial Manager – Patrick Desrosiers, Treatment Plant Manager – Ryan Lynch and Financial Asst. – Shelley Kimball. Also attending was Judd Knox Board Member for York Housing Authority.

As required by our Charter and Bylaws the Trustees held its annual election of Officers, which takes place after the Town's May election (this year was July) when on a rotating basis a Trustee is elected for a 5-year term. Trustee Richard Boston was re-elected. On a motion made by Trustee Rendall and duly seconded by Trustee Arsenault, it was voted 4-0 with Richard Boston abstaining, that Richard Boston be re-elected President of the Board. On a motion made by Trustee Arsenault and duly seconded by Trustee Leigh, it was voted 4-0 with Russ Peterson abstaining that Trustee Peterson be Treasurer of the Board. On a motion made by Trustee Boston and duly seconded by Trustee Leigh, it was voted 4-0 with Trustee Rendall abstaining that Trustee Rendall be Clerk of the Board.

On a motion made by Stephen Rendall and duly seconded by Russell Peterson, it was voted unanimously to accept the Minutes of the July 15, 2020 Board Meeting.

### **Public Comment:**

Chairman of York Housing Authority, Judd Knox addressed the Board asking if they would consider a proposed compromise on allowing York Housing to install 1 master meter vs. individual water meters for their proposed 42-unit project located at 296 US Route 1. This is a locally financed project and is considered affordable workforce housing with 1, 2 and some 3-bedroom units. He spoke of the hardship this would cause York Housing if required to plumb in 42 individual meters.

The Financial Manager presented the Board with July's budget reports and income statement for review and discussion. The monthly revenue for July was higher than budgeted. Operating expenses are less than budgeted. The net income was slightly higher than budgeted.

Regarding the request by the York Housing Authority to allow a single water meter vs individual water meters as YWD rules require, after much deliberation, a motion was made by Trustee Rendall and duly seconded by Trustee Peterson it was voted 1 for and 4 against to allow a waiver regarding York Water District's rules requiring individual water meters.

See what action the Board will take on a proposal to install 500'± of future watermain on US Route One at the new Short Sands Connector Road. Don explained that this would be a cost savings if YWD did this installation while the Town's contractor completes the connector road intersection. The Town plans to start their project after Labor Day. Grondin was the Town's low bidder. The town included a pay item for the water main install in their bidding documents. A motion was made by Trustee Peterson and duly seconded by Trustee Arsenault it was voted unanimously to accept the proposal to install 500'± of future watermain on US Route One at the new Short Sands Connector Road.

Don gave a quick overview of changes made to the revised Salary Administration Policy. A motion was made by Trustee Arsenault and duly seconded by Trustee Rendall it was voted unanimously to accept the Salary Administration Policy as presented.

Gary gave an update on the current Timber Harvest. Mark Cressey our logger moved in on August 10<sup>th</sup>. They will be cutting in timber compartments 6, 8 & 9 including the Dickens Property totaling 150± acres. The loggers will also be cutting in the "New Management Road." Gary explained that this timber harvest will be different from other timber harvest due to the Jay, Maine mill explosion that happened in the spring, the Portsmouth Plant closure and we learned the Westbrook Plant is scheduled to close at the end of the year leaving only Berlin, NH open. It would not be cost effective to truck chips to that facility. The look of a future timber harvest will be whole tree logging (this is when the trees are stripped of all the limbs and are left in the skid trails for the machines to continuously ride over, then allow for nature to take its course. KWD just did their last harvest like this and it is not the look we are used to. Gary mentioned that the District will need to make repairs to Gertrude Lane after the harvest is complete. Gary also asked the Board if they would allow the District to use the funds generated from the timber harvest to put back in the management road this year. It was the consensus of the Board that the revenue from the timber harvest could go back into the management road apart from the Board approved scholarship funds. Gary is working on an estimate to complete the new management road that will connect to Mountain Road and will be asking the Board in September

Ryan gave the Board an update on the drought conditions. Rain levels for August are reporting 1". Ryan showed the Board a graph showing water demand is higher. Pond levels are down 3.5 ft but still within reason for August. After some discussion, the Board felt that the District should post water conservation for non-essential use of water now rather than waiting for it to become an emergency. Don reminded the Board that there are interconnections with KWD & KKW for emergencies. As a back-up measure Don will be asking the Kittery Water District if we can use the siphon line between Folly and Chase's Pond to transfer raw water. Trustee Boston asked Don to schedule an emergency Board meeting if drought conditions worsen.

Don gave an overview on current projects:

- York Heights/AT&T mailing went out to over 1940 residents and included public officials. He has been working with a facilitator with a tentative date of September 1<sup>st</sup> for the public hearing. As soon as everything is confirmed we will get the information posted on our website and York's public channel.
- Our crew has completed the 2-16" valve replacements at the Chase's Pond dam
- He is working with Wright Pierce to develop a scope of work to review our existing & projected water use. Town of York is planning to rewrite their comp plan, thinking about all the new projects around town, it is a good time to update section 3 of our masterplan. This is an opportunity to make sure the TOY's growth is tied to our ability to serve. This will most likely be a capital item on next year's budget.
- Patrick and Don will be meeting with the Town's budget committee on September 22<sup>nd</sup> @ 7:00 pm, if Trustee's would like to attend let Don know.

- The annual SMRWC meeting has a tentative date of September 17<sup>th</sup> @ 6:00 pm
- Mike's retirement luncheon is scheduled for September 16<sup>th</sup> @ 12:00 pm outside, this may change depending on the COVID-19 conditions. The September Trustee's meeting is scheduled for 2:00 pm that same day.

General Discussion:

Russ asked if there was any progress with the Town? Don replied he has not received a response regarding the joint letter sent to Public officials on July 10, 2020. The letter was regarding future paving projects.

President Boston adjourned the meeting at 4:20 pm.

Respectfully

Stephen C. Rendall Jr.  
Clerk